

Invitation to Bid

NOTE: Contractors are not authorized to visit the property before or after the bid walk, without being accompanied by the Rehabilitation Specialist.

Documents included in Package:

- 1) Instruction to Bidders
- 2) Specs by Location/Trade (Scope of Work)
- 3) Subcontractor Certifications (if applicable)
- 4) Floor Plan / Site Drawing (if applicable)

Bid Walk & Bid Opening:

Project Address 1815 Crestdale	
Call project manager for full address	
Bid Walk: 5/1/18 9am	
Bid Opening: 5/8/18 2pm	
Client Name: Joann Hunt	Contact Number: 704-208-9356
Project Manager: Jeremy Greer	Contact Number: 828-838-8039

Bid Walk and Bidding Instructions:

All bid walks are mandatory.

Lead Risk Assessment will be available for review at Bid-Walk. Copy given to Awarded Contractor.

If you are going to be late the policy is the following:

Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at (828-838-8039).

Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.

The Bids will be opened at 600 East Trade St. immediately following the above due date and time.

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 1815 Crestdale to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

Dollars (\$ _____)

Written total

Specs Dated:

Number of Pages:

Project Minimum Start date:

Project Completion Deadline:

Please Print and Sign:

Company Name/Firm:

Authorized Representative Name:

Signature:

Date:

Requirements For Bidders

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

- 1) Is a licensed general contractor in the State of North Carolina;
- 2) Has an Renovate, Repair & Paint Certification (<http://www2.epa.gov/lead/renovation-repair-and-painting-program>);
- 3) Is not listed on a local, state or federal debarment list;
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A responsive bidder must:

- 1) Submit all requested documentation on time;
- 2) Meet the above requirements for responsibility at the time of bid submittal;
- 3) Have the capacity to meet the required schedule for the project.
- 4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

600 E. Trade St.
Charlotte, NC 29202

Instructions to Bidders

Explanations to Bidders

Any explanation desired by a Contractor regarding the meaning or interpretation of the advertisement for bids, drawings, specifications, etc., must be requested in writing to the Rehabilitation Specialist with

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sufficient time allowed for a reply to each Contractor before the submission of their bids. Any interpretation made will be in the form of an addendum to the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective Contractors. The Contractor must acknowledge any revision to the bid documents in the space provided on the bid form and it must be submitted with their bid package.

Preparation of Bids

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, the person signing the bids must initial each erasure or change

- The Contractor's Bid Proposal must be properly executed and submitted on the form provided. Bids by Contractors must be received by the Rehabilitation Specialist at the time and place specified on the "Invitation to Bid"
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Submittal of Bids

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- Bid will be time stamped on the date of delivery
- Each bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, the name of the project for which the bid is submitted, and the date and time of the bid opening
- All bids submitted must be typed or written in ink and signed by the Contractor's designated representative
- Failure to include all forms may result in rejection of a bid
- Required Bid Package Forms:
 - Scope of Work
 - Addenda Acknowledgement
 - Itemized Work Sheet
 - Subcontractor Certifications (if applicable)

NEIGHBORHOOD & BUSINESS
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

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Work Specification

Prepared By:

Blue Ridge Community Action
800 North Green Street
Morganton, NC 28655
828-838-8039

Property Details

Address	1815 Crestdale Dr Charlotte, NC	Owner	Joann Hunt
Structure Type	Single Unit	Owner Phone	704-208-9356
Square Feet	1,306	Programs	
Year Built	1961		
Property Value	\$75,600.00		
Tax Parcel	7701521		
Census Tract	48		
Property Zone			

Repairs in Unit/Area

Description	Floor	Room	Exterior
Porta-Jon			

Bid Cost:

X 1

Base

Quantity

Total Cost

Repairs in Unit/Area

Description	Floor	Room	Exterior
Dumpster			

If a dumpster is not used all debris is to be hauled off at the end of each day

Bid Cost:

X 1

Base

Quantity

Total Cost

Repairs in Unit/Area

Description	Floor	Room	Exterior
Permits			

Include all building permits to ensure all work is completed to current building code

Bid Cost:

X

Base

Quantity

Total Cost

Repairs in Unit/Area

Description	Floor	Room	Exterior

Bid Cost:

X



Base





Quantity




Total Cost




Repairs in Unit/Area



Description	Floor	Room	Exterior



		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Smoke Detector Hard Wired						
Install wired smoke detectors per current building code						
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Tear off and reroof shingles						Exterior
	Remove and dispose of existing roofing, inspect and repair roof deck (include 96 sq.ft. of decking in bid) and install new 30 year architectural shingles. Include ice and water shield at all roof edges, felt paper, shingle over ridge vent, boots, flashing, and all necessary accessories.					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Eaves and overhangs						Exterior
	Remove and replace all rotten wood on eaves and overhangs with similar dimension wood					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Shutters						Exterior

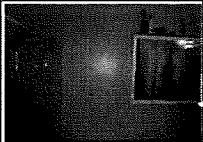



	Repair front shutters					
		Bid Cost:	X			
		Base		Quantity		Total Cost
	Repairs in Unit/Area					
Description		Floor		Room		Exterior
Fascia and soffit						Exterior
	Wrap fascia, window trim and door casing with breakmetal (include all exposed wood not covered by vinyl) Install vinyl soffit on overhangs					
		Bid Cost:	X			
		Base		Quantity		Total Cost
	Repairs in Unit/Area					
Description		Floor		Room		Exterior
Gables						Exterior
	Install vinyl siding on gables (Replace any rotten or damaged wood)					
		Bid Cost:	X			
		Base		Quantity		Total Cost
	Repairs in Unit/Area					
Description		Floor		Room		Exterior
Guttering						Exterior
	Install new guttering on the front and rear of the home and pipe all guttering to the rear of the home					
		Bid Cost:	X			
		Base		Quantity		Total Cost
	Repairs in Unit/Area					


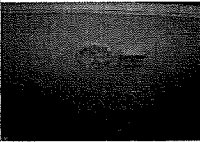
Description			Floor		Room		Exterior
Hose Bib							Exterior
	Install two new antifreeze hose bibs (one on the front and one to the rear of the home)						
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Front steps							Exterior
	Neatly repoint front steps and replace with similar style and color as needed						
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Front porch light							Exterior
	Rewire front porch light to code (replace light if needed)						
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Flood light							Exterior

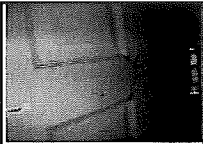

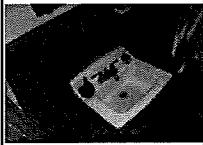


	Install new LED front and rear flood lights					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Utility closet						Exterior
	Replace utility room exterior door and frame with metal door (no lite) and door handle (Include replacing any rotten or damaged framing)					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Fence						Exterior
	Repair fence on front right corner of home					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Paint						Interior
	Repair sheetrock as needed and paint home through out excluding kitchen					



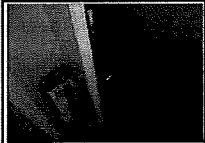
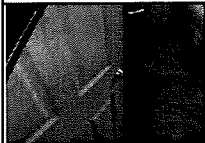
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Doorway					Kitchen/Living room	Interior
	Remove all unnecessary wood and trim from the door between the living room and kitchen and repair wood as need to leave a finished look					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Floor					Kitchen	Interior
	Repair any weak sub floor and replace kitchen flooring with resilient flooring					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Cabinets			Kitchen			Interior
	Replace lower kitchen cabinets with similar style and color also install new counter tops					
		Bid Cost:		X		

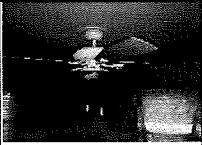
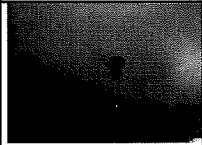


			Base	Quantity	Total Cost
Repairs in Unit/Area					
Description			Floor	Room	Exterior
Sink light				Kitchen	Interior
	Replace kitchen sink light with LED replacement				
		Bid Cost:		X	
			Base	Quantity	Total Cost
Repairs in Unit/Area					
Description			Floor	Room	Exterior
Door handle				Closet	Interior
	Replace air handler closet door handle and adjust door for proper operation				
		Bid Cost:		X	
			Base	Quantity	Total Cost
Repairs in Unit/Area					
Description			Floor	Room	Exterior
Shower/tub				Bathroom	Interior
	Replace tub/shower combo with 4 piece combo and install new single handle Delta fixture and install new ADA toilet				
		Bid Cost:		X	
			Base	Quantity	Total Cost
Repairs in Unit/Area					
Description			Floor	Room	Exterior
Sheetrock				Bathroom	Interior




		Repair/replace sheetrock in bathroom					
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Sub-floor					Bathroom		Interior
		Repair/replace sub-floor (including sheating, joist, sill plates and studs) and install new resilient flooring					
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Mirror					Bathroom		Interior
		Install new bath mirror (1/4" flat no bevel)					
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Vanity					Bathroom		Interior
		Install new vanity and top with new Delta fixture (Leave floor space to the left side of vanity 12-24") Also include new vanity light					
		Bid Cost:		X			
			Base		Quantity		Total Cost

Repairs in Unit/Area						
Description			Floor		Room	Exterior
3 piece bath set						
<div></div> <div>Install new Delta 3 piece set</div>						
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Hall Light					Hallway	Interior
<div>  <div>Replace hallway light with LED replacement</div> </div>						
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Wall Plates					Throughout	Interior
<div>  <div>Remove all unused wall plates from walls and ceilings</div> </div>						
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Door					Bedroom 1	Interior

	Replace bedroom 1 door and handle				
		Bid Cost:		X	
			Base	Quantity	Total Cost
Repairs in Unit/Area					
Description			Floor	Room	Exterior
Vanity light				Bathroom 2	Interior
	Install new LED vanity light				
		Bid Cost:		X	
			Base	Quantity	Total Cost
Repairs in Unit/Area					
Description			Floor	Room	Exterior
Vanity				Bathroom 2	Interior
	Install new vanity, top and Delta fixture				
		Bid Cost:		X	
			Base	Quantity	Total Cost
Repairs in Unit/Area					
Description			Floor	Room	Exterior
Toilet				Bathroom 2	Interior
	Install new ADA toilet				
		Bid Cost:		X	
			Base	Quantity	Total Cost
Repairs in Unit/Area					
Description			Floor	Room	Exterior
Replace flooring				Bathroom 2	Interior
	Repair any flooring damage (including sheathing, joist, sill plates and studs) Install new resilient flooring in bathroom 2				
		Bid Cost:		X	

			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Vent					Bathroom 2		Interior
							
Install new bathroom wall vent							
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Sheetrock					Bedroom 1		Interior
							
Repair/replace sheetrock around ceiling fan in bedroom 1							
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
GFCI					Bathroom 2		Interior
Install GFCI outlet in bathroom 2							
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Hall Closet					Closet		Interior
							
Install hall closet door handle							
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Door Handle					Bedroom 2		Interior
							
Install bedroom 2 door handle							
		Bid Cost:		X			
			Base		Quantity		Total Cost

Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Ceiling fan				Bedroom 2	Interior	
		Replace ceiling fan globe bedroom 2				
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Ceiling Fan				Bedroom 3	Interior	
		Install new ceiling fan in bedroom 3				
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Door Handle				Bedroom 3	Interior	
		Install door handle on bedroom 3				
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Door Jamb				Bedroom 3	Interior	
		Repair bedroom 3 door jamb				
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Door Hinges				Kitchen	Interior	
		Replace mismatched cabinet door hinges and adjust all cabinet doors for proper operation				
		Bid Cost:		X		
			Base	Quantity	Total Cost	

Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Plumbing						
		Repair/replace drain pipes in entire home for proper drainage				
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Outlet				Kitchen	Interior	
		Repair refrigerator outlet				
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Stove outlet				Kitchen	Interior	
		Repair/replace 220v stove outlet				
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Ceiling fan				Living room	Interior	
		Install ceiling fan in living room				
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Outlet					Exterior	



Install 110v outlet on front and rear of home

		Bid Cost:		X		
			Base		Quantity	Total Cost

Historical Homes

Repairs in Unit/Area						
Description			Floor		Room	Exterior
Windows						



Replace all windows with double hung vinyl replacement windows, and finish interior and exterior to complete job

		Bid Cost:		X		
			Base		Quantity	Total Cost

Repairs in Unit/Area						
Description			Floor		Room	Exterior
Windows						



Repair all windows for proper operation and sealing. Scrap, sand paint (replace any rotten or damaged wood)

		Bid Cost:		X		
			Base		Quantity	Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost:

X _____

Base

Quantity

Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost:

X _____

Base

Quantity

Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost:

X _____

Base

Quantity

Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost:

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X

Quantity

Total Cost

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Call project manager for full address	
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Bid Opening: 5/8/18 2pm	
Client Name: Sandra Lamont	Contact Number: 704-399-6833
Project Manager: Jeremy Greer	Contact Number: 828-838-8039

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The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 3027 Burbank to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

Dollars (\$ _____)

Written total

Specs Dated:

Number of Pages:

Project Minimum Start date:

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Please Print and Sign:

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Charlotte, NC 29202

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NEIGHBORHOOD & BUSINESS
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

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Work Specification

Prepared By:

Blue Ridge Community Action 800
North Green Street
Morganton, NC 28655
828-838-8039

Property Details

Address	3027 Burbank Dr. Charlotte, NC 28202	Owner	Sandra Lamont
Structure Type	Single Unit	Owner Phone	704-399-6833 704-333-0777
Square Feet	1,100	Programs	
Year Built	1960		
Property Value	\$ 34,900.00		
Tax Parcel	6911376		
Census Tract	46		
Property Zone			

Repairs in Unit/Area

Description	Floor	Room	Exterior
Porta-Jon			

Bid Cost:

X

Base

Quantity

Total Cost

Repairs in Unit/Area

Description	Floor	Room	Exterior
Dumpster			

If a dumpster is not used all debris is to be hauled off at the end of each day

Bid Cost:

X

Base

Quantity

Total Cost

Repairs in Unit/Area

Description	Floor	Room	Exterior
Permits			

Include all building permits to ensure all work is completed to current building code

Bid Cost:

X

Base

Quantity

Total Cost

Repairs in Unit/Area

Description	Floor	Room	Exterior


Bid Cost:



X



Base


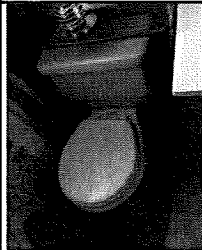
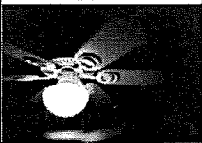
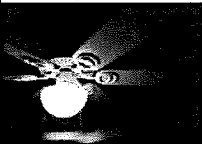
Quantity



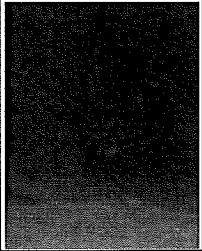

Total Cost



Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Smoke Detector Hard Wired						
	Install wired smoke detectors per current building code					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Tear off & Reroof Shingles					Exterior	Exterior
	Remove and dispose of existing roofing, inspect and repair roof deck (include 96 sqft of decking replacement in bid) and install new 30 year architectural shingles. Include ice and water shield at all roof edges, felt paper, shingles over ridge vent, boots, flashing and all necessary accessories.					
		Bid Cost:		X		
			Base		Quantity	Total Cost

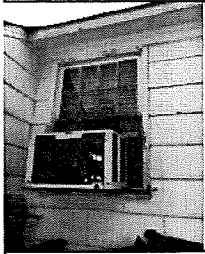
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Repoint Brick					Exterior	Exterior
	Neatly repoint brick steps on rear of home replace any unuseable bricks with same size and color					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Front storm door					Exterior	Exterior
	Replace front storm door and hardware					
		Bid Cost:		X		
			Base		Quantity	Total Cost




Repairs in Unit/Area						
Description			Floor		Room	Exterior
					Laundry Room	Interior
	Remove interior laundry room door and replace with a standard interior door with return vent cut in door					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Install air register					Kitchen/ Laundry room	Interior
	Run a air register from the existing kitchen register adjacent to the laundry room into the laundry room.					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Tree on front right corner					Exterior	Exterior
	Trim tree and reshape clean up all debris					
		Bid Cost:		X		
			Base		Quantity	Total Cost

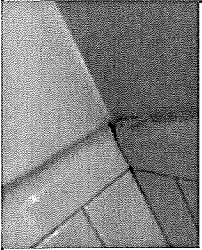
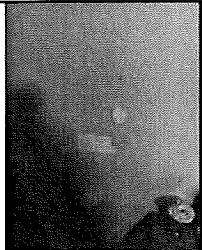
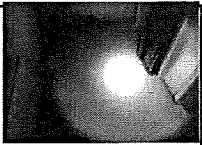
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Closet Door					Bathroom	Interior
						
Repair/replace closet door and handle						
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Toilet					Bathroom	Interior
						
Replace toilet with a ADA toilet. (repair any floor damage and install new seal)						
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Ceiling Fan					Bedroom 3	Interior
						
Replace ceiling fan with similar						
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Ceiling Fan					Bedroom 1	Interior
						
Replace ceiling fan with similar						
		Bid Cost:		X		
			Base		Quantity	Total Cost


Repairs in Unit/Area						
Description			Floor		Room	Exterior
Clost door handle					Bedroom 1	Interior
		Replace closet door handle				
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Light fixture					Hallway	Interior
		Replace light fixture with similar LED				
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Plumbing						Crawlspace
		Replace all cast pipe under home with sch 40 PVC Repair any pressure side plumbing leaks Replace kitchen faucet with Delta single handle				
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Fence						Exterior
		Replace walk through gate on right side of home				
		Bid Cost:		X		
			Base		Quantity	Total Cost

Repairs in Unit/Area						
Description			Floor		Room	Exterior
Dryer Vent						Exterior
	Replace dryer vent					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Sidewalk						Exterior
	Remove and repour 10' X 3' section of concrete					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Covers						
	Replace any missing or broken outlet and switch covers					
		Bid Cost:		X		
			Base		Quantity	Total Cost

Lead Scope						
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Rotten wood on eaves and overhang					Exterior	Exterior
	Remove and replace all rotten fascia board and soffit, replace with same dimension wood and secure as necessary					
		Bid Cost:		X		
			Base		Quantity	Total Cost

Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Install replacement windows				Exterior	Exterior	
	Remove all existing windows replace any rotten wood, install vinyl double hung replacement windows and trim inside and out as needed to produce a finished job.					
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Ceiling Access				Hallway	Interior	
	Finish sheetrock and paint					
		Bid Cost:		X		
			Base	Quantity	Total Cost	
Repairs in Unit/Area						
Description			Floor	Room	Exterior	
Walls				Bathroom	Interior	
	Remove PDF wall covering repair/replace sheetrock as needed finish and repaint. (reuse existing medicine cabinet if possible)					
		Bid Cost:		X		
			Base	Quantity	Total Cost	

Repairs in Unit/Area						
Description			Floor		Room	Exterior
Replace tub/shower					Bathroom	Interior
	Remove tub and shower surround, repair sub-floor, install new tub/shower with surround, new delta fixture. (Include floor joist, sheeting, sills, and studs that are damaged.) Install 4 safety bars as needed.					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Repaint interior					Entire Interior	
	Repair sheetrock and remove all unused fixtures (smoke detector bases, CO2 bases) and repaint interior of home walls, trim and ceilings. (The reason for the paint is some of the walls are peeling and weatherization is insulating the home in which will leave 12" repair spot on all exterior walls on 16" centers)					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Remove mold					Bedroom 3 Closet	Interior
	Remove/Replace all sheetrock with signs of mold finish and paint. Treat any mold found once sheetrock is removed					
		Bid Cost:		X		
			Base		Quantity	Total Cost

Repairs in Unit/Area						
Description			Floor		Room	Exterior
Rear Door					Exterior	Exterior
		Remove rear exterior entrance door and frame, replace any damaged or rotten wood and install new prehung door and storm door include all trim work to produce a finished job				
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost

		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
		Bid Cost:		X		
			Base		Quantity	Total Cost

Repairs in Unit/Area			
Description	Floor	Room	Exterior

Bid Cost: $\frac{\text{Base}}{\text{Quantity}} \times \text{Quantity} = \text{Total Cost}$

Repairs in Unit/Area			
Description	Floor	Room	Exterior

Bid Cost: X =
Base Quantity Total Cost

Repairs in Unit/Area			
Description	Floor	Room	Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area

Description

Floor

Room

Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area

Description

Floor

Room

Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area

Description

Floor

Room

Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area

Description

Floor

Room

Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area

Description

Floor

Room

Exterior

Bid Cost: $\frac{\text{Base}}{\text{Quantity}} \times \text{Total Cost}$

Invitation to Bid

NOTE: Contractors are not authorized to visit the property before or after the bid walk, without being accompanied by the Rehabilitation Specialist.

Documents included in Package:

- 1) Instruction to Bidders
- 2) Specs by Location/Trade (Scope of Work)
- 3) Subcontractor Certifications (if applicable)
- 4) Floor Plan / Site Drawing (if applicable)

Bid Walk & Bid Opening:

Project Address 3030 Markland	
Call project manager for full address	
Bid Walk: 5/1/18 11am	
Bid Opening: 5/8/18 2pm	
Client Name: Frances Alexander	Contact Number: 704-394-7233
Project Manager: Jeremy Greer	Contact Number: 828-838-8039

Bid Walk and Bidding Instructions:

All bid walks are mandatory.

Lead Risk Assessment will be available for review at Bid-Walk. Copy given to Awarded Contractor.

If you are going to be late the policy is the following:

Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at (828-838-8039).

Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.

The Bids will be opened at 600 East Trade St. immediately following the above due date and time.

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 3030 Markland to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

Dollars (\$ _____)

Written total

Specs Dated:

Number of Pages:

Project Minimum Start date:

Project Completion Deadline:

Please Print and Sign:

Company Name/Firm:

Authorized Representative Name:

Signature:

Date:

Requirements For Bidders

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

- 1) Is a licensed general contractor in the State of North Carolina;
- 2) Has an Renovate, Repair & Paint Certification (<http://www2.epa.gov/lead/renovation-repair-and-painting-program>);
- 3) Is not listed on a local, state or federal debarment list;
- 4) Carries an appropriate amounts of insurance;
- 5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

- 1) Submit all requested documentation on time;
- 2) Meet the above requirements for responsibility at the time of bid submittal;
- 3) Have the capacity to meet the required schedule for the project.
- 4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

600 E. Trade St.
Charlotte, NC 29202

Instructions to Bidders

Explanations to Bidders

Any explanation desired by a Contractor regarding the meaning or interpretation of the advertisement for bids, drawings, specifications, etc., must be requested in writing to the Rehabilitation Specialist with

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sufficient time allowed for a reply to each Contractor before the submission of their bids. Any interpretation made will be in the form of an addendum to the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective Contractors. The Contractor must acknowledge any revision to the bid documents in the space provided on the bid form and it must be submitted with their bid package.

Preparation of Bids

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, the person signing the bids must initial each erasure or change

- The Contractor's Bid Proposal must be properly executed and submitted on the form provided. Bids by Contractors must be received by the Rehabilitation Specialist at the time and place specified on the "Invitation to Bid"
- No bid will be considered unless all individual work items on the Bid Form including any addendums are priced. The sum of all work items must equal to the Total Bid Amount.
- Unless called for, alternate bids will not be considered
- Modification of bids already submitted will be considered if received at the office designated in the invitation for bids by the time set for opening of bids

Submittal of Bids

- Sealed bids will be submitted to the Safe Home Program Office as directed in the invitation to bid prior to or at the appointed bid opening time
- Bid will be time stamped on the date of delivery
- Each bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, the name of the project for which the bid is submitted, and the date and time of the bid opening
- All bids submitted must be typed or written in ink and signed by the Contractor's designated representative
- Failure to include all forms may result in rejection of a bid
- Required Bid Package Forms:
 - Scope of Work
 - Addenda Acknowledgement
 - Itemized Work Sheet
 - Subcontractor Certifications (if applicable)

NEIGHBORHOOD & BUSINESS
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

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Work Specification

Prepared By:

Blue Ridge Community Action
800 North Green Street
Morganton, NC 28655
828-838-8039

Property Details

Address	3030 Markland Dr Charlotte, NC 28208	Owner	Frances Alexander
Structure Type	Single Unit	Owner Phone	704-394-7233
Square Feet	1,300	Programs	
Year Built	1963		
Property Value	\$73,400.00		
Tax Parcel	11501102		
Census Tract	39.02		
Property Zone			

Repairs in Unit/Area

Description	Floor	Room	Exterior
Porta-Jon			

Bid Cost:

X

Base

Quantity

Total Cost

Repairs in Unit/Area

Description	Floor	Room	Exterior
Dumpster			

If a dumpster is not used all debris is to be hauled off at the end of each day

Bid Cost:

X

Base

Quantity

Total Cost

Repairs in Unit/Area

Description	Floor	Room	Exterior
Permits			

Include all building permits to ensure all work is completed to current building code

Bid Cost:

X

Base

Quantity

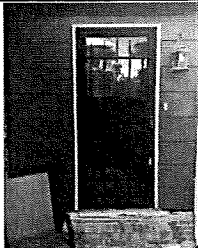
Total Cost





Repairs in Unit/Area




Description	Floor	Room	Exterior


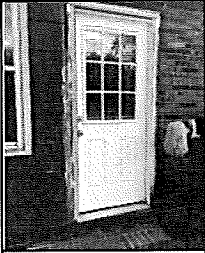
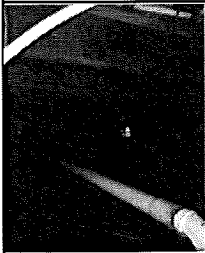
Bid Cost:




X





			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Smoke Detector Hard Wired							
			Install wired smoke detectors per current building code				
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Storm Door							Exterior
			Replace right front storm door with similar style				
		Bid Cost:		X			
			Base		Quantity		Total Cost

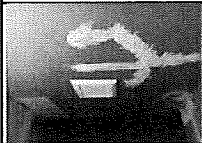


Repairs in Unit/Area						
Description		Floor		Room		Exterior
Right front steps						Exterior
	Neatly repoint front right steps					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description		Floor		Room		Exterior
Laundry room door						Exterior
	Replace laundry room door with similar repair/replace ant rotten or damaged wood.					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description		Floor		Room		Exterior
Breaker box				Laundry Room		Interior
	Repair sheetrock above and below breaker box					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description		Floor		Room		Exterior
Waterlines				Laundry Room		Interior
	Repair/replace washing machine pressure and discharge lines and secure to the wall to code					
		Bid Cost:		X		
			Base		Quantity	Total Cost

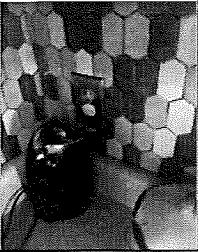
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Lap siding						Exterior
	Clad lap siding with aluminum siding to match the existing aluminum siding. (Vinyl can be used as long as the lap is similar in dimensions) Replace any damaged or rotten wood. Install breakmetal on all trim					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Front Steps						Exterior
	Neatly repoint front steps to the original style joint					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Hose Bibs						Exterior
	Repair/replace current hose bibs to antifreeze style and attach per manufacturers recommendations					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Front door						Exterior
	Repair/readjust front door and storm door for proper operation and replace threshold. Replace any damaged or rotten wood					
		Bid Cost:		X		

			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Windows							Exterior
	Install double hung vinyl replacement windows and finish out inside and outside window casements						
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Back Door							Exterior
	Remove existing rear door repair rough opening so door will fit properly reinstall or replace door (if necessary) and install storm door. Finish out inside and out as necessary						
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Plumbing							Crawlspace
	Finish replacing all copper plumbing throughout home to PEX and reattach PEX as needed						
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Back Splash					Kitchen		Interior

	Finish grouting backsplash with same color grout					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Counter tops					Kitchen	Interior
	Attach counter tops per manufactures recommendations					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Paint					Living room and Hallway	Interior
	Paint living room and hallway (ceilings and walls)					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Baseboard					Living room and Hallway	Interior

	Install shoe molding in Livingroom and Hallway paint to match walls					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Attic Access					Hallway	Interior
	Repair/replace attic access steps trim out as needed					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Attic Fan Switch					Hallway	Interior
	Remove attic fan switch and repair wall as needed					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Shower					Bathroom	Interior
	Install tub surround plastic (possible ceramic)					
		Bid Cost:		X		

			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Sheetrock					Bathroom		Interior
	Finish sheetrock and paint ceilings and walls						
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Bathroom Door					Bathroom		Interior
	Install 32" bathroom door, new handle and have switches moved to accommodate the new door						
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
GFCI Outlet					Bathroom		Interior
	Finish wiring and installation of GFCI outlet in bathroom						
		Bid Cost:		X			
			Base		Quantity		Total Cost
Repairs in Unit/Area							
Description			Floor		Room		Exterior
Doors					Whole Home		Interior
	Adjust all interior doors for proper operation, install door handles as needed, striker plates and hinges						
		Bid Cost:		X			
			Base		Quantity		Total Cost

Repairs in Unit/Area						
Description			Floor		Room	Exterior
Wiring					Kitchen	Interior
	Install 2 kitchen service outlet circuits to current code Secure stove outlet					
		Bid Cost:		X		
			Base		Quantity	Total Cost
Repairs in Unit/Area						
Description			Floor		Room	Exterior
Flooring					Bathroom	Interior
	Install ceramic tile on bathroom floor include all moldings and transition pieces					
		Bid Cost:		X		
			Base		Quantity	Total Cost

Repairs in Unit/Area

Description

Floor

Room

Exterior

Bid Cost:

X

Base

Quantity

Total Cost

Repairs in Unit/Area

Description

Floor

Room

Exterior

	Bid Cost:	<div><div></div></div>	X	<div><div></div></div>	<div><div></div></div>
		Base		Quantity	Total Cost
Repairs in Unit/Area Description		Floor		Room	Exterior

	Bid Cost:	<div><div></div></div>	X	<div><div></div></div>	<div><div></div></div>
		Base		Quantity	Total Cost
Repairs in Unit/Area Description		Floor		Room	Exterior

	Bid Cost:	<div><div></div></div>	X	<div><div></div></div>	<div><div></div></div>
		Base		Quantity	Total Cost
Repairs in Unit/Area Description		Floor		Room	Exterior

	Bid Cost:	<div><div></div></div>	X	<div><div></div></div>	<div><div></div></div>
		Base		Quantity	Total Cost
Repairs in Unit/Area Description		Floor		Room	Exterior

	Bid Cost:	<div><div></div></div>	X	<div><div></div></div>	<div><div></div></div>
		Base		Quantity	Total Cost
Repairs in Unit/Area Description		Floor		Room	Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost:

Base

X

Quantity

Total Cost

Repairs in Unit/Area
Description

Floor

Room

Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area
Description

Floor Room Exterior

Bid Cost: _____ X _____
Base Quantity Total Cost

Repairs in Unit/Area

Exterior

Total Cost

Exterior

Table 1

Total Cost

Exterior

Total Cost

Exterior

Total Cost

Exterior

Total Cost